

Notice of Meeting

Personnel Committee

**Monday, 12th November, 2012 at
10.00 am in Meeting Room F3 Council
Offices Market Street Newbury**

Date of despatch of Agenda: Friday, 2 November 2012

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Moira Fraser / Denise Anns on (01635) 519045 / 519486

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Further information and Minutes are also available on the Council's website at www.westberks.gov.uk



WestBerkshire
C O U N C I L

To: Councillors Peter Argyle, Tony Linden, Mollie Lock (Vice-Chairman),
Andrew Rowles and Quentin Webb (Chairman)

Substitutes: Councillors David Allen, Jeff Beck, Jeff Brooks and Adrian Edwards

Agenda

Part I

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1. **Apologies for Absence**
To receive apologies for inability to attend the meeting (if any).
2. **Minutes**
To approve as a correct record the Minutes of the meeting of the Committee held on 10 May 2012.
3. **Declarations of Interest**
To receive any declarations of interest from Members.
4. **Apprenticeships in WBC**

A presentation by Nicola Bailey (Recruitment Manager) and two apprentices, with an opportunity for Members to ask questions.

Verbal Report
5. **An Update on HR Policies within the Remit of the Personnel Committee**

Jane Milone to update Members on policies within the remit of the Personnel Committee.

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6. **Date of Next Meeting**
To be agreed at the meeting.

Andy Day
Head of Strategic Support

West Berkshire Council is committed to equality of opportunity. We will treat everyone with respect, regardless of race, disability, gender, age, religion or sexual orientation.

If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.